

Personal Care Assistant/Nurse Assistant

JOB SUMMARY Provides various personal care and related paraprofessional services in accordance with an established plan of care. Provides for the personal needs and comfort of patients in their homes.

ESSENTIAL FUNCTIONS

Performs personal care activities that assist the patient with activities of daily living which include (*but are not limited to*):

- Personal hygiene (*assisting to bathroom or in using bedpan, bathing, care of mouth, skin and hair*)
- Assisting with the change of ostomy appliances
- Reinforcement of dressings
- Assisting with prescribed range of motion exercises
- Ambulation
- Eating
- Dressing
- Shaving
- Measuring and preparing special diets
- Taking vital signs
- Application of an external catheter

Performs homemaking activities which include (*but are not limited to*):

- Vacuuming, dusting, sweeping or mopping floors
- Doing dishes
- Changing bed linens
- Doing laundry
- Cleaning bathrooms

Preparing meals and snacks according to instructions.

QUALIFICATIONS

- High school graduate or G.E.D. certificate preferred.
- Successful completion of a state-approved Nurse Aide or Personal Care Assistant course.
- Current CPR certificate is preferred.
- Ability to read, write, speak, and understand English as needed for the job.
- This position requires state-specific CNA certification.
- Possession of a valid driver's license and use of an insured automobile or access to adequate transportation for the job.

Caregivers must spend at least 80% of their work time providing fellowship, care and protection for clients. Any general household work must be less than 20% of the caregiver's working time during each shift.